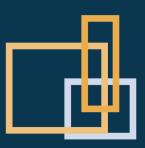


# ACADEMICS GUIDE



**DELEGATE** 





SINGAPORE MODEL UNITED NATIONS 2020

# **CONTENTS**

Delegate Conduct		Delegate Assessment	
Dress Code	3	Rubric	
Courtesy and Security	3	Assessment Method & Principles	17
Attendance	3	Delegate Assessment Rubric	18
Decorum	3	Conclusion	23
Academic Integrity	4	Endnotes	23
Position Paper		Bibliography	23
Format	5		
Guiding Questions	6	Appendix A	
Committee Setup		List of Preambulatory Phrases	24
Discord	8	Appendix B	
Online Buzzer System	9	List of Operative Phrases	25
Online Debate		Appendix C	
General Debate	10	Standardised Shortened Names	26
Unmoderated Caucus		of Countries for Buzzin.live and	
Notepassing	11	Discord	
Draft Resolution			
Header	12		
Preambulatory Clauses	13		
Operative Clauses	15		
Amendments	16		

## **DELEGATE CONDUCT**

### Dress Code

As video calls are possible during the conference, all delegates are expected to be dressed in at least casual wear. Any delegate caught being dressed inappropriately will be required to change, and failure to do so may result in delegates being barred from committee sessions.

## **Courtesy and Security**

Delegates are expected to treat all conference staff and other delegates with utmost respect. Derogatory, offensive, and inappropriate remarks or acts will not be tolerated. Unruly behaviour will not be tolerated, and delegates found misbehaving will face disciplinary action. In addition, delegates are not to share access to their online committee groups with any unauthorised individuals for security purposes.

#### **Attendance**

Delegates are required to attend at least four (4) out of five (5) committee sessions in order to qualify for an e-certificate of participation. Delegates who need to leave committee sessions halfway for emergency purposes should approach their committee Chairperson or the Academics team for assistance. Delegates who wish to be excused due to medical reasons are required to furnish a medical certificate upon returning to committee sessions.

#### Decorum

Given the extraordinary circumstances with regards to COVID-19, SMUN 2020 will be conducting all committee sessions online. Delegates should be punctual for all committee sessions to ensure that debate can start smoothly. During committee sessions, delegates are also expected to remain attentive to council proceedings and be physically present at their electronic devices throughout the sessions, unless they have received permission from their Chairs to be excused. Absence or unresponsiveness without a valid reason will be noted by the Chairs, and persistent unresponsiveness may cause your attendance for that session to be discounted.

## **DELEGATE CONDUCT**

### **Academic Integrity**

Plagiarism is the appropriation of another party's ideas or language without proper citation. Plagiarism is an act of academic dishonesty which will not be tolerated at SMUN 2020. Delegates found to have plagiarised documents will face disciplinary action. Delegates with queries on how to avoid plagiarism may approach their committee Chairpersons or the Academics team for assistance.



## **POSITION PAPER**

Delegates are required to complete and submit a position paper of no longer than two (2) pages. Position papers should be emailed to your respective committee email addresses no later than 7 June 2020, 2359 hrs (GMT+8).

A position paper should provide a clear picture of a stakeholder's stance on a particular topic, as well as its policies and interests. It should represent the viewpoints of the country you are representing, which is separate from your personal opinions on the issue.

#### **Format**

Delegates are to adhere strictly to the following format:

Position papers should be titled **SMUN2020\_Position\_Paper\_(Committee Name)\_ (Stakeholder)**. For example, SMUN2020\_Position\_Paper\_UNESCO\_China.

Position papers are to be written in British English. Sections written in any language other than English will not be taken into account.

Position papers are to be written in prose, in Times New Roman, font size 11, with single line spacing in justified format, with one (1) inch margins and zero (0) kerning value.

Any referenced sources should be added into a bibliography at the end of the position paper, following the Full Chicago Style footnotes and bibliography. For more information, you may access this link: https://www.chicagomanualofstyle.org/book/ed17/frontmatter/toc.html.

The position paper should not exceed two (2) pages, excluding bibliography.

## **POSITION PAPER**

#### **Guiding Questions**

The following structure is a recommendation that you may choose to follow in writing your position papers. The sections and questions stated below are by no means exhaustive, and you are free to make any changes to the recommended structure or create your own.

## **Background**

This section should focus on a basic overview of the contentious aspects of the issue. It is meant to identify critical components of the issue that your country believes should be the focus of debate.

- 1. What are the critical problems of the issue?
- 2. Why are these problems important?
- 3. What are the causes of these problems?

#### Stakeholder's Position

In the section, you should be identifying your country's stance on the issue. These can vary significantly depending on the cultural and political viewpoint of the country you are representing

- 1. According to your country, should this issue be solved, mitigated, or left alone?
- 2. What is your country's own policy on the issue? Has she taken any actions?
- 3. What are the benefits/consequences for solving/mitigating/leaving the issue alone?
- 4. Is your nation being influenced by other external entities (e.g., other nations/regional organisations) into adopting specific stances/policies?

## **POSITION PAPER**

### Possible Solutions

The focus of this component should be on possible policies or measures that can be adopted by your committee in order to further advance your country's objectives.

- 1. What solution would be able to best advance your country's objectives?
- 2. Which part of the issue is your solution trying to solve?
- 3. Does your committee possess the mandate to carry out your proposal?
- 4. What is the cost of your solution? Can the committee/UN bear the cost? How will the solution be funded?
- 5. Would other nations have an issue with your solution? Why or why not?
- 6. Has your solution been implemented by the UN/other countries before?

## **COMMITTEE SETUP**

In order to facilitate online debate, you will be required to use a Discord account. You may sign up for a free Discord account at https://discord.com/. In addition, we will be using an online buzzer system as a replacement for placards. We strongly encourage the use of computers/laptops in order to ensure a smooth debate.

#### **Discord**

Once you have been invited into the committee server by your Chairs, you will be required to change your name to your allocated country for ease of identification. To do so, you may click on the arrow next to the server name on the top right hand corner and select "Change Nickname". A table of standardised, shortened country names can be found in Appendix C.

Each committee server will be equipped with several text channels and voice channels. Do note that Discord only allows you to be in one voice channel at any given time, and clicking on any other voice channels will cause you to be automatically moved out of the current channel and into the new one.

#### **Text Channels**

Announcement Channel: Used by Chairs to post any administrative announcements and release any links to documents. Delegates are able to view this text channel, but are unable to send messages.

Technical Issues: Delegates may use this text channel to inform Chairs of any technical issues they are facing (e.g., suddenly disconnected from the online buzzer system or unable to reconnect to the voice channel).

General Chat: Delegates are only allowed to communicate with one another in this text channel during unmoderated caucuses.

## **COMMITTEE SETUP**

#### Voice Channels

GSL/Mod Caucus: The majority of committee sessions will be conducted through this voice channel. Delegates must always remain in this channel during committee sessions, with the exception of unmoderated caucuses. This channel will remain open for use during unmoderated caucuses.

Unmod Caucus: Delegates may use this voice channel to discuss with each other during unmoderated caucuses.

Limited capacity rooms: Should delegates wish to have more privacy or speak in smaller groups during discussions, they may choose to use any of the limited capacity rooms available in the committee server. While each committee will differ in the exact number of rooms and capacity size per room, there will generally be 3 types of rooms: Private Room (3–5 max capacity), Discussion Room (10–15 max capacity), and Lobby Room (20–25 max capacity). Chairs may, at their discretion, modify either the number of rooms or capacity size per room.

## **Online Buzzer System**

To set up the online buzzer system, you will be required to access the website "Buzzin.live" using any web browser. Your Chairs will provide you with the link to join at the start of every committee session. You will need to input your country name and a unique PIN that will be sent to you in order to avoid impersonation of votes (e.g., 1965 Singapore). Due to the limited number of characters allowed, please refer to Appendix C for a table of standardised shortened country names to enter.

You must remain on the Buzzin.live website for the duration of the committee session. Should you accidentally close the tab or browser, you will need to notify your chairs who will provide additional instructions on how to rejoin the buzzer system.

The following sections outline the key changes to debate flow as a result of committee sessions being conducted online. The specific rules of debate flow will be elaborated in greater detail in a separate document titled "SMUN 2020 Rules of Procedure".

## **ONLINE DEBATE**

#### **General Debate**

The following rules for general debate will always apply during committee sessions, with the exception of unmoderated caucuses. All delegates must always remain in the "GSL/Mod Caucus" voice channel with their microphones muted at all times unless called upon by the Chairs to speak. This is to minimise background noise that can affect the audibility of the speaker. Screen sharing and video should remain off at all times. Communication between delegates in any of the text channels within the committee server is strictly prohibited. Crosstalking during debate time is also not permitted.

Your Chairs will notify the committee whenever they are open to receiving any points or motions, as well as when they are calling for any speakers. You may then click the buzzer to "raise your placard", and Chairs will recognise delegates accordingly. Exceptions to this rule would be: point of personal privilege, point of order, point of parliamentary inquiry, and right to reply — these may be raised verbally without using the buzzer. You may not send a private message to your chairs or use the text channels to raise any points or request to be added to the speakers' list.

For voting procedures, your Chairs will state the duration in which the buzzer will remain open. If you wish to vote for that particular option, you must click the buzzer within the stipulated duration. After the duration has elapsed, the buzzer will be locked and no further votes will be accepted by the system.

During committee sessions, your Chairs will be providing a link where all delegates may view the status of committee proceedings (e.g., General Speakers' List, motions raised, topic of moderated caucus, speaking time remaining, etc.). The status of committee proceedings will also be viewable through screen sharing by your Chairs.

## **ONLINE DEBATE**

#### **Unmoderated Caucus**

During unmoderated caucuses, you are permitted to leave the "GSL/Mod Caucus" voice channel and enter any other voice channels in the server for discussions. You will also be permitted to use the "General Chat" text channel to communicate with other delegates, as well as turn on your video or screen sharing if you wish.

## **Notepassing**

You are permitted to privately message each other, similar to notepassing in a physical conference. Should any delegate feel that they are being harassed or made uncomfortable by another delegate, or deem the conversation to be inappropriate, he/she may raise the issue to their Chairs via a private message. The Chairs will then investigate the matter and take disciplinary actions if warranted.

#### Header

Draft Resolutions are proposals submitted by one or more Member States for consideration and adoption by the committee. These documents often contain the various measures and ideas discussed by the committee. The following example is taken from the World Health Organisation (WHO)'s Resolution A/RES/64/265.<sup>1</sup>

The Sponsors, Signatories, Committee Topic, and Draft Resolution Number (to be added by your Chairs) are stated at the top of every Draft Resolution.

## Header Example

Sponsors: The United States of America, Japan, and the French Republic

Signatories: Canada, Republic of Korea, Indonesia, and The Swiss Federation

Committee Topic: Prevention and Control of Non-Communicable Diseases

**Draft Resolution Number: 1** 

#### **Preambulatory Clauses**

After the header, the committee name and Preambulatory Clauses are written. This section states the reasons for the committee to be convened, as well as highlights past international actions that have been taken regarding the issue.

In general, Preambulatory Clauses are ordered based on its content. Any references to the United Nations Charter must be stated first. The first mention of the document must be referenced as "the Charter of the United Nations", after which any further references may simply be stated as "the Charter".

After the Charter, any references to past resolutions or decisions must be stated. The format for such references is as follows:

"Recalling Security Council resolution 338 (1973) of 22 October 1973,"

Any further references to the same resolution would only require the resolution number and year (e.g., resolution 338 (1973)).

Draft Resolutions are structured as a single sentence. Each preambulatory clause starts with an italicised past participle, known as the preambulatory phrase, and ends with a comma.

A non-exhaustive list of preambulatory phrases can be found in Appendix A.

## Preambulatory Clauses Example

The General Assembly,

Recalling the United Nations Millennium Declaration and the 2005 World Summit Outcome, as well as the outcomes of the major United Nations conferences and summits in the economic, social and related fields, in particular the health related development goals set out therein,

Recalling also all its resolutions related to global public health, including those related to global health and foreign policy,

Recalling further its resolution 61/225 of 20 December 2006 in which it decided to designate and observe 14 November as World Diabetes Day,

Reaffirming the ministerial declaration of the 2009 high-level segment of the Economic and Social Council, on the theme "Implementing the internationally agreed goals and commitments in regard to global public health",

Noting with appreciation all relevant resolutions and decisions adopted by the World Health Assembly on the prevention and control of non-communicable diseases, and underlining the importance for Member States to continue addressing key risk factors for non-communicable diseases through the implementation of the 2008–2013 Action Plan for the Global Strategy for the Prevention and Control of Non-communicable Diseases, the World Health Organization Framework Convention on Tobacco Control, the Global Strategy on Diet, Physical Activity and Health, and the evidence-based strategies and interventions to reduce the public health problems caused by the harmful use of alcohol,

#### **Operative Clauses**

Following the Preambulatory Clauses, Operative Clauses are the actions and/or recommendations proposed in the resolution, often after extensive negotiations by the committee.

Operative clauses are always numbered. These clauses start with an italicised verb, known as the operative phrase, and end with a semicolon. The last clause is the only exception where it ends with a full stop.

A non-exhaustive list of operative phrases can be found in Appendix B.

## Operative Clauses Example

- 1. *Decides* to convene a high-level meeting of the General Assembly in September 2011, with the participation of Heads of State and Government, on the prevention and control of non-communicable diseases;
- 2. Also decides to hold consultations on the scope, modalities, format and organization of the high-level meeting of the General Assembly on the prevention and control of non-communicable diseases, with a view to concluding consultations, preferably before the end of 2010;
- 3. Encourages Member States to include in their discussions at the high-level plenary meeting of the sixty-fifth session of the General Assembly on the review of the Millennium Development Goals, to be held in September 2010, the rising incidence and the socioeconomic impact of the high prevalence of non-communicable diseases worldwide;
- 4. Requests the Secretary-General to submit a report to the General Assembly at its sixty-fifth session, in collaboration with Member States, the World Health Organization and the relevant funds, programmes and specialized agencies of the United Nations system, on the global status of non-communicable diseases, with a particular focus on the developmental challenges faced by developing countries.

### **Amendments**

Amendments are proposed changes to parts of the Draft Resolution. For procedural matters, you may refer to "SMUN 2020 Rules of Procedure". The format for an amendment is as follows:

Original Clause: Requests that the following procedure is to be included;

Submitter: The United States of America

Signatories: The French Republic, Swiss Federation, Italy

**Draft Resolution Number: 1** 

Add Clause: Requests that the following additional measure is to be included;

Edit Clause: Requests Reminds that the following procedure is to be included existing

protocols based on RES/XXX/XXX are to be adhered to;

Delete Clause: Requests that the following procedure is to be included;

In an effort to increase transparency and ensure consistency in the assessment of delegates, SMUN 2020 will be releasing an assessment rubric that aims to guide delegates towards possible achievable goals, while also providing constructive appraisal of their performance. Note that this rubric is *not* meant to be the definitive assessment method for SMUN 2020, but as a common guideline for both delegates and Chairs to refer to.

## **Assessment Method & Principles**

The assessment rubric classifies delegate performance into five categories (stance, content, lobbying and negotiation, delivery and engagement, and conduct) which are independent from one another, so that delegates can identify specific areas of strengths and improvements. Within each category, there are different levels ranging from "Below Expectations" to "Exceptional" performance. The rubrics are designed such that one would generally need to first fulfill the criteria listed in the lower levels before they can qualify for a higher level.

It is important to note that simply scoring well on the assessment rubric does not necessitate being the best delegate in the committee. Even between delegates placed in the same level, there are usually small differences in performance that cannot be easily captured by the rubrics. In addition, the overall performance of a delegate is assessed with every category in mind, requiring delegates to be well-rounded across all categories in order to excel. As such, even being exceptionally strong in one category does not necessarily translate into being a better delegate than others.

Last but not least, Chairpersons often possess a variety of views, preferences, and philosophies on delegate assessment. While the rubric does offer an objective guideline, Chairpersons may differ over which factors to prioritise. Furthermore, some committees may also have specific mandates which lend to natural preferences for certain factors. At SMUN, our academics policy is that this diversity should be celebrated as an integral, defining aspect of MUN. Hence, the rubric permits chairs to be flexible in their interpretation, while also grounding their assessments on certain fundamentals. Therefore, in order to get the most out of this rubric, it is best to consult your Chairperson for feedback in conjunction with the rubric.

Categories	Level	Description
		· Delegate shows a <i>thorough</i> understanding of the
		assigned stance within the scope of their committee.
	4	<ul> <li>They have near-zero factual inaccuracies in presenting</li> </ul>
		their outlook and approach from their given position.
	(Exceptional)	· They <i>consistently</i> advocate for policies that are
		favourable to and appropriate for their given position.
		· This is shown in <u>both</u> speech and writing.
		• Delegate shows a <i>good</i> understanding of the assigned
		stance within the scope of their committee.
	3	• They may have <i>only a few</i> factual inaccuracies in
		presenting their outlook and approach from their
	(Exceeds	given position.
	Expectations)	· They <i>consistently</i> advocate for policies that are
		favourable to and appropriate for their given position.
		<ul> <li>This is shown in <u>both</u> speech and writing.</li> </ul>
Stance		· Delegate shows a <i>sufficient</i> understanding of the
		assigned stance within the scope of their committee.
	2	<ul> <li>They may have some factual inaccuracies in presenting</li> </ul>
	(Meets Expectations)	their outlook and approach from their given position.
	(Meets Expectations)	· They <b>tend to</b> advocate for policies that are favourable
		to and appropriate for their given position.
		<ul> <li>This may be shown in <u>either</u> speech or writing.</li> </ul>
		<ul> <li>Delegate shows an erroneous or flawed</li> </ul>
		understanding of the assigned stance within the
		scope of their committee.
	1	<ul> <li>They may have several or many factual inaccuracies</li> </ul>
(Below Expectations	in presenting their outlook and approach from their	
	(Below Expectations)	given position.
		<ul> <li>They may sometimes advocate for policies that are</li> </ul>
		favourable to and appropriate for their given position.
		<ul> <li>This may be shown in <u>either</u> speech or writing.</li> </ul>

Categories	Level	Description
		· Delegate makes <i>pivotal</i> contributions which <i>advance</i>
		the agenda of their committee.
		· They <i>actively</i> introduce constructive arguments and
	4	propose reasonable solutions based on the given
	(Exceptional)	issue.
		· They <i>consistently</i> exhibit a <i>thorough</i> understanding
		of the given issue and their committee mandate in
		both speech and writing.
		· Delegate makes <i>important</i> contributions which
		advance the agenda of their committee.
	3	· They <i>actively</i> introduce constructive arguments and
	(Exceeds	propose reasonable solutions based on the given
		issue.
	Expectations)	· They <i>consistently</i> exhibit a <i>good</i> understanding of
		the given issue and their committee mandate in <u>both</u>
Content	J	speech and writing.
Content		• Delegate makes <i>useful</i> contributions which <i>support</i>
	DEI	the agenda of their committee.
		• They may <i>actively</i> introduce constructive arguments
	2	and propose reasonable solutions based on the given
	(Meets Expectations)	issue.
		· They exhibit a <i>sufficient</i> understanding of the given
		issue and their committee mandate in <u>either</u> speech
		or writing.
		• Delegate makes <i>tangential</i> contributions which <i>may</i>
		<i>not</i> support the agenda of their committee.
		· They may <i>infrequently</i> introduce constructive
	1	arguments and propose reasonable solutions based
	(Below Expectations)	
		· They may exhibit an <i>erroneous or flawed</i>
		understanding of the given issue and their committee
		mandate.

Categories	Level	Description
	4 (Exceptional)	<ul> <li>Delegate enjoys <i>relatively broad</i> support from their committee in various substantive and procedural areas, such as passing documents and raising motions.</li> <li>They are able to <i>effectively</i> use speeches, moderated caucuses, <u>and</u> unmoderated caucuses to build <i>strong</i> consensus, convince <i>most</i> delegates, <u>and</u> promote compromise in their committee.</li> <li>Delegate enjoys <i>somewhat broad</i> support from their committee in various substantive and procedural</li> </ul>
Lobbying and	3 (Exceeds Expectations)	<ul> <li>areas, such as passing documents and raising motions.</li> <li>They are able to <i>effectively</i> use speeches, moderated caucuses, <u>and</u> unmoderated caucuses to build <i>substantial</i> consensus, convince <i>some</i> delegates, <u>and</u> promote compromise in their committee.</li> </ul>
Negotiation	2 (Meets Expectations)	<ul> <li>Delegate enjoys some or occasional support from their committee in various substantive and procedural areas, such as passing documents and raising motions.</li> <li>They may be able to use speeches, moderated caucuses, or unmoderated caucuses to build moderate consensus, convince some delegates, or promote compromise in their committee.</li> </ul>
	l (Below Expectations)	<ul> <li>Delegate enjoys <i>limited or sporadic</i> support from their committee in various substantive and procedural areas, such as passing documents and raising motions.</li> <li>They may <i>infrequently</i> participate in or contribute to speeches, moderated caucuses, <u>or</u> unmoderated caucuses.</li> </ul>

Categories	Level	Description
	4 (Exceptional)	<ul> <li>Delegate consistently makes speeches that are well-organised, clear, and engaging.</li> <li>They are able to sustain attention from nearly all delegates for the entirety of their speeches.</li> <li>They frequently volunteer themselves to speak on the General Speakers' List (GSL) and during moderated</li> </ul>
Delivery and Engagement	3 (Exceeds Expectations)	<ul> <li>Delegate often makes speeches that are well-organised, clear, and engaging.</li> <li>They are able to sustain attention from most delegates for the entirety of their speeches.</li> <li>They frequently volunteer themselves to speak on the General Speakers' List (GSL) and during moderated caucuses.</li> </ul>
	2 (Meets Expectations)	<ul> <li>Delegate sometimes makes speeches that are well-organised, clear, or engaging.</li> <li>They are able to sustain attention from some delegates during their speeches.</li> <li>They tend to volunteer themselves to speak on the General Speakers' List (GSL) or during moderated caucuses.</li> </ul>
	l (Below Expectations)	<ul> <li>Delegate mostly makes speeches that tend to be disorganised, unclear, or unengaging.</li> <li>They may be able to sustain attention from only a few delegates during their speeches.</li> <li>They may infrequently speak on the General Speakers' List (GSL) or during moderated caucuses.</li> </ul>

Categories	Level	Description
		· Delegate is respectful towards fellow delegates,
		Chairpersons, and staff members <i>at all times</i> .
	4	· They <i>constantly</i> observe conference rules and
	(Exceptional)	maintain decorum during committee sessions.
		· They <i>best</i> embody the spirit of diplomacy and
		cooperation in their personal conduct.
		· Delegate is respectful towards fellow delegates,
	3()	Chairpersons, and staff members <i>at all times</i> .
		· They <i>constantly</i> observe conference rules and
	(Exceeds	maintain decorum during committee sessions.
Conduct	Expectations)	<ul> <li>They consistently embody the spirit of diplomacy and</li> </ul>
Conduct	NA V	cooperation in their personal conduct.
		· Delegate is respectful towards fellow delegates,
		Chairpersons, and staff members <i>at all times</i> .
	2	· They <i>constantly</i> observe conference rules and
	(Meets Expectations)	maintain decorum during committee sessions.
	•	· They <i>strive towards</i> embodying the spirit of diplomacy
		and cooperation in their personal conduct.
	DEI	• Delegate is <i>mostly</i> respectful towards fellow
	PLI	delegates, Chairpersons, and staff members.
	(Below Expectations)	• They <i>tend to</i> observe conference rules and maintain
		decorum during committee sessions.
		Delegate cannot be assessed for several reasons:
All		· Delegate displays no assessable behaviour for the
	0	respective category (e.g., does not speak or contribute
	(Non-Assessable)	to the committee at all).
	(NOTE ASSESSUBIE)	Delegate is absent from most committee sessions.
		· Delegate performs significantly below expectations
		(i.e., lower than L1 standard).

## CONCLUSION

We hope that this document has helped you to better understand the requirements for SMUN 2020. Should you have any further questions, you may contact us at <u>academics@singaporemun.org</u>. We look forward to seeing you during the conference.

## **Endnotes**

1. United Nations General Assembly, Prevention and control of non-communicable diseases, A/RES/64/265, (May 13, 2010), 1–3, https://undocs.org/en/A/RES/64/265.

## Bibliography

United Nations General Assembly. Prevention and control of non-communicable diseases. A/RES/64/265. (May 13, 2010). <a href="https://undocs.org/en/A/RES/64/265">https://undocs.org/en/A/RES/64/265</a>.

## **APPENDIX A**

## List of Preambulatory Phrases

Affirming	Expecting	Noting with deep concern
Alarmed by	Expressing its appreciation	Noting with regret
Approving	Expressing its satisfaction	Noting with satisfaction
Aware of	Fulfilling	Noting further
Bearing in mind	Fully alarmed	Noting with approval
Believing	Fully believing	Observing
Confident	Further deploring	Reaffirming
Contemplating	Further recalling	Realising
Convinced	Guided by	Recalling
Declaring	Having adopted	Recognising
Deeply concerned	Having considered	Referring
Deeply conscious	Having devoted attention	Seeking
Deeply convinced	Having examined	Taking into account
Deeply disturbed	Having heard	Taking into consideration
Deeply regretting	Having received	Taking note
Desiring	Having studied	Viewing with appreciation
Emphasising	Keeping in mind	Welcoming

## **APPENDIX B**

## List of Operative Phrases

Accepts	Draws the attention	Proclaims
Affirms	Emphasises	Reaffirms
Approves	Further invites	Recommends
Authorises	Encourages	Regrets
Calls	Expresses its appreciation	Reminds
Calls upon	Expresses its hope	Requests
Condemns	Further invites	Solemnly affirms
Confirms	Further proclaims	Strongly condemns
Congratulates	Further reminds	Supports
Considers	Further recommends	Takes note of
Declares accordingly	Further requests	Transmits
Deplores	Further resolves	Trusts
Designates	Notes	

## Standardised Shortened Names of Countries for Buzzin.live and Discord

Country	Shortened Name	Country	Shortened Name
Afghanistan	Afghan	Lebanon	Lebanon
Albania	Albania	Liberia	Liberia
Algeria	Algeria	Libya	Libya
Angola	Angola	Luxembourg	Luxembourg
Argentina	Argentina	Madagascar	Madagascar
Armenia	Armenia	Malaysia	Malaysia
Australia	Australia	Malawi	Malawi
Austria	Austria	Mali	Mali
Azerbaijan	Azerbaijan	Malta	Malta
Bahamas	Bahamas	Mexico	Мехісо
Bangladesh	Bangladesh	Moldova	Moldova
Belarus	Belarus	Mongolia	Mongolia
Belgium	Belgium	Montenegro	Montenegro
Benin	Benin	Morocco	Morocco
Bhutan	Bhutan	Mozambique	Mozambique
Bolivia	Bolivia	Myanmar	Myanmar
Bosnia and Herzegovina	Bosnia	Nepal	Nepal
Botswana	Botswana	Netherlands	Netherlands
Brazil	Brazil	New Zealand	NZ
Brunei Darussalam	Brunei	Nicaragua	Nicaragua
Burkina Faso	Burk Faso	Niger	Niger
Burundi	Burundi	Nigeria	Nigeria
Cambodia	Cambodia	North Macedonia	N Macedon
Canada	Canada	Norway	Norway

Central African Republic	CAR	Oman	Oman
Chile	Chile	Pakistan	Pakistan
China	China	Palestinian Authority	Palestine
Colombia	Colombia	Panama	Panama
Congo	Congo	Papua New Guinea	PN Guinea
Costa Rica	Costa Rica	Paraguay	Paraguay
Côte d'Ivoire / Ivory Coast	lv Coast	Peru	Peru
Czech Republic	Czech	Philippines	PH
Cuba	Cuba	Poland	Poland
Democratic People's Republic of Korea	DPRK	Qatar	Qatar
Democratic Republic of Congo	DR Congo	Republic of Korea	ROK
Denmark	Denmark	Russian Federation	Russia
Dominician Republic	DomRep	Saint Vincent and the Grenadines	St Vincent
Ecuador	Ecuador	Samoa	Samoa
Egypt	Egypt	Saudi Arabia	Saudi
El Salvador	El Sal	Sierra Leone	S Leone
Equatorial Guinea	Eq Guinea	Singapore	Singapore
Estonia	Estonia	Slovakia	Slovakia
Eswatini	Eswatini	Solomon Islands	Solomon
Ethiopia	Ethiopia	Somalia	Somalia
Federated States of Micronesia	Micronesia	South Africa	S Africa

Fiji	Fiji	South Sudan	S Sudan
Finland	Finland	Spain	Spain
France	France	Sri Lanka	Sri Lanka
Gabon	Gabon	Sudan	Sudan
Germany	Germany	Sweden	Sweden
Ghana	Ghana	Switzerland	Swiss
Greece	Greece	Syria	Syria
Guinea	Guinea	Taiwan	Taiwan
Guyana	Guyana	Tajikistan	Tajikistan
Haiti	Haiti A	Thailand	Thailand
Iceland	Iceland	Togo	Togo
International Committee of the Red Cross	ICRC	Trinidad and Tobago	Trinidad
International Federation of Red Cross and Red Crescent Societies	IFRC DELE	Tunisia	Tunisia
India	India	Turkmenistan	Turkmen
Indonesia	Indonesia	Turkey	Turkey
Iran	Iran	Uganda	Uganda
Iraq	Iraq	Ukraine	Ukraine
Ireland	Ireland	United Arab Emirates	UAE
Israel	Israel	United Kingdom	UK
Italy	Italy	United States of America	USA

Jamaica	Jamaica	Uruguay	Uruguay
Japan	Japan	Vanuatu	Vanuatu
Jordan	Jordan	Venezuela	Venezuela
Kenya	Kenya	Vietnam	Vietnam
Kuwait	Kuwait	Yemen	Yemen
Lao People's Democratic Republic	Laos	Zimbabwe	Zimbabwe
Latvia	Latvia		

